

Outward No. RZR/Edu/D-7/7525/24
 Primary Education Department
 Zilla Panchayat, Ratnagiri.
 Dated- 26/6/2024.

APPENDIX - III

**FORMAT OF CERTIFICATE TO BE ISSUED BY THE DISTRICT EDUCATION
 OFFICER/COMPETENT AUTHORITY IN RESPECT OF CENTRAL BOARD OF SECONDARY
 EDUCATION AFFILIATED SCHOOLS SEEKING PERMISSION FOR RUNNING TWO SHIFTS**

(In accordance with **School Safety Policy, 2016** issued by the NDMA, **Manual on Safety and Security of Children in
 Schools** developed by NCPCR and the **National Building Code**)

PART-A

(This part is to be filled-up by the school and to be produced before the District Education
 Officer/Competent Authority along with all supporting documents and certificates in original)

GENERAL INFORMATION:

1	Name of the school:	Rotary English Medium School Khed
2	Address of the School:	At Bhadgaon, opp. S.T. Depot Khed, Bharane Road, Post Bharane, Tal: Khed, Dist: Ratnagiri-415621.
3	U-DISE code allotted to the school:	27320402604
4	Name and address of the Trust/Society/Company (under section-8) running the school	Rotary Pratishthan At Khed, Dist: Ratnagiri
5	Is the Trust/Society/Company duly registered with the competent registering authority and the registration is valid as on date?	30/07/2003
6	Current affiliation with CBSE for:	Sr. Secondary
7	Location of school	Baitwadi, Khed-Bharane Road, Post- Bharane, Tal-Khed, Dist- Ratnagiri.
8	Standard/ level/ class up to which the school is running:	Class XII
9	Has the school obtained Recognition Certificate from the State Government from class- 1 to 8th?	Yes
10	Number of Recognition Certificate from class-1 to 8th and date of issue:	RZP/Edu./Pri./D-7/Gov. Rec./1736/2022 Date-03/03/2022
11	Are there separate school records such as admission register, attendance register etc. and separate staff rooms for the teachers of both the shifts?	Yes

INFORMATION REGARDING STATE/UT GOVERNMENT PERMISSION FOR RUNNING SCHOOL IN TWO SHIFTS




12	Has the school obtained permission from the State/UT Government for running in two shifts? (In general, the school should run junior classes in the morning shift and senior classes in the evening shift. In case the school proposes to do otherwise, express permission for the same form the state government shall be obtained.)	Yes
13	Reference Number of State/UT Government permission letter and date of issue:	PSK/Edu./VS/Shipharas/1159/2024 Date 28/06/2024

INFORMATION REGARDING LAND DETAILS AND OWNERSHIP

14	Is the school situated on a single contiguous plot of land bounded on all sides by a Pucca Boundary Wall?	Yes
15	Are both the School and the Play Ground situated in a single compounds bounded by a single continuous Boundary Wall on all sides?	Yes
16	Total area (in square meters) in respect of 13 and 14 above on which the school is situated:	14769 Sq. mtr.
17	The land is in the possession of the school/Gift Deed Trust/Society/Company legally by way of:	Gift Deed, Sale Deed
18	Name of the Owner/Lessee of the land in respect of point-15 above:	Rotary Pratishtan Khed
19	In case the land is in the possession of the society/school by way of lease per State Government norms, the period of the lease:	No
20	Is any public road, canal or thorough-fare, HT line etc., passing through the land in respect of point-15 above?	No

INFORMATION REGARDING ESSENTIAL SAFETY REQUIREMENTS

21	Has the school been inspected by the Government engineer and the school building been found structurally safe for running a school?	Yes
21(a)	If yes, the date of last inspection:	01/06/2024
22	Has the school been inspected by the officer of Government Fire Department and the school building been declared safe for school from the point of view of fire safety?	Yes
22(a)	If yes, the date of last inspection:	28/06/2024
23	Has the school compound been checked by the public health department the health and sanitary conditions been found to be satisfactory and the water has been found safe for drinking?	Yes
23(a)	If yes, the date of last inspection:	15/05/2024

INFORMATION REGARDING THE STAFF		
24	Does the school have well defined service rules and conditions for its employees as per prevalent norms of appropriate Government?	Yes
25	Is the school paying salary to the teachers and other employees as per the norms of the appropriate Government?	Yes
26	Is the salary to the teachers and other employees of the school being paid through the bank by mode of electronic clearing? (Payment by cheque or cash to the individuals is not allowed)	Yes
27	Are there separate set of teaching and non-teaching staff as per norms of CBSE for each shift including separate Head Master or Vice-Principal for supervision?	Yes
 Rotary Pratishthan's Rotary English Medium School, Khed		 Principal Rotary English Medium School Khed, Dist. Ratnagiri.
PART-B (This part is to be filled-up by the District Education Officer/Competent Authority after verifying all supporting documents and certificates in original and visiting the school).		
File No.....		
Date of Issuance.....		
1	This is to certify that the information above, provided by the school has been verified on the basis of all supporting documents & certificates and visiting the school and the information has been found correct.	
2	Is the school recommended for running two shifts? (Please ensure that the school fulfils land requirements also as per details given in Appendix-A along with point nos. 1-27)	Yes
		 Education Officer (Pr.) Ziliha Parshad Ratnagiri
(Name and Stamp of Issuing District Education Officer/Competent Authority)		